

South Leverton Parish Council

Minutes of the Annual General Meeting of the Parish Council held on Wednesday 15th May 2019 at approx. 6.45 pm in the Memorial Institute.

Present: Cllr G Wareham (Chairman), Cllrs J Cawthorne, G Muir, R Loates, G Taylor Clerk, S Stilliard.

South Leverton Residents: None

1. Apologies for Absence

DCllr A Coultate

2. Minutes of Meeting held on 16th May 2018

The minutes were approved and signed as a true record of the meeting

3. Matters Arising

There were no matters arising.

4. Election of Officers.

4.1 **Chairman** – Cllr Wareham was proposed by Cllr Muir and seconded by Cllr Loates. Cllr Wareham agreed to stand and as there were no more nominations, Cllr Wareham was duly elected.

4.2 **Vice-Chairman** – Cllr Taylor was proposed by Cllr Cawthorne and seconded by Cllr Loates. Cllr Taylor agreed to stand and as there were no other nominations was duly elected.

Both officers signed their Declaration of Acceptance which were countersigned by the Clerk

6. Appointment to Working Groups.

It was agreed to allocate 5 groups:-

Neighbourhood planning – Cllr Wareham and Cllr Muir

The Lengthsman scheme – Cllr Muir, Cllr Loates

Traffic Calming scheme – Cllr Taylor

The village web site / community liaison – Cllr Taylor

Emergency planning / snow wardens – Cllrs Muir and Cawthorne

7. Review of Standing Orders and Financial Regulations.

NALC have issued extensive notes about changes to Standing Orders and Financial regulations, GDPR and transparency issues featuring largely in this. The Clerk will try to extract those which need to be made for South Leverton and circulate for approval by Council before they are signed off at the September PC meeting

8. Date of Next Meeting

May 2020

Sara Stilliard – Clerk, tel. 881582

NB. Minutes subject to approval at the next AGM