

# [South Leverton Parish Council

[www.southlevertonpc.org.uk](http://www.southlevertonpc.org.uk)

## Draft minutes of the Parish Council meeting held on Wednesday 18<sup>th</sup> October 2017 at 7.00 pm in the Memorial Institute

**Present:** Cllrs G Wareham – Chair; G Muir, K Jones; S Rickards; J Cawthorne; R Loates & Clerk Sara Stilliard

**South Leverton Residents:** 2 present

**Guests:** DCllr Critchley and CCllr Ogle

### **PUBLIC FORUM** – 2 members of the public present

One member of the public congratulated the PC on the well-attended Neighbourhood Planning event but stated that he was amazed that the BDC presenters concentrated on housing and he felt this was because they need to use NPs to rectify their failings in this regards. The core strategy still applies until the new Local Plan is adopted at the earliest in 2019 and he urged the PC to be mindful of the other areas which can be included within a NP

A second member of the public voiced his concern about the retrospective planning application for an extension at Applegarth / High Street. He said that the build started on August 1<sup>st</sup> whereas the planning application was not received until 26<sup>th</sup> September. The build is not in keeping with the Village Design Statement and render (rather than red brick) and grey windows will be entirely different to the other houses in the same row. His concern was that the build will be complete and fait a complis before the application is even considered, making it very hard to modify or refuse.

### **PLANNING MEETING**

**Apologies for Absence** – none

**Declarations of Interest – Planning Meeting.** - None declared.

### **New applications** –

Single Storey Flat Roof Rear Extension, and Rendering of Entire Property Applegarth High Street South Leverton Retford Nottinghamshire DN22 0BN Ref. No: 17/01304/HSE | Received: Tue 26 Sep 2017 | Validated: Tue 26 Sep 2017 | Status: **Awaiting decision**

The application clearly needed Planning Permission yet the build was started over a month before the application was submitted and the PC does not want to encourage this behaviour i.e. retrospective planning permission. The build is in breeze blocks which will be rendered and is not in keeping with the Village Design Statement which references rustic red brick as the preferred material. This is made worse by the plans to render the whole house – not just the extension. The grey painted windows are also not in keeping with surrounding house **Action Clerk to submit these comments to the planning site**

Erection of Double Car Barn and Formation of New Vehicular Entrance Sharow Retford Road South Leverton Retford Nottinghamshire DN22 0BY Ref. No: 17/01261/HSE | Received: Tue 19 Sep 2017 | Validated: Fri 22 Sep 2017 | Status: **Awaiting decision**

The PC has no objections to this application **Action Clerk**

Single Storey Flat Roof Extension to Form Sitting Room, Utility and Ground Floor Toilet 5 Glover Close South Leverton Retford Nottinghamshire DN22 0BW Ref. No: 17/01292/HPD | Received: Tue 19 Sep 2017 | Validated: Tue 19 Sep 2017 | Status: **Awaiting decision – permitted development**

## **Applications awaiting decision** – none

### **Decisions**

Erection of a Garden Wall to the Front Boundary Allarne Retford Road South Leverton Retford Nottinghamshire DN22 0BY Ref. No: 17/01075/HSE | Received: Thu 10 Aug 2017 | Validated: Fri 18 Aug 2017 | Status: **Refuse**

Erect First Floor Side Extension and Construct Canopy Over Front Porch Ayrsome Town Street South Leverton Nottinghamshire DN22 0BT Ref. No: 17/00967/HSE | Received: Wed 19 Jul 2017 | Validated: Fri 21 Jul 2017 | Status: **Grant**

### **Other planning matters**

A resident had not been sent a letter about a local planning application, despite living next door and asked Cllr Jones what the protocol for this is **Action Clerk to find out from planning and let Cllr Jones know**

### **South Leverton Neighbourhood Plan**

The meeting about Neighbourhood Planning for all residents of South Leverton was held in the village hall on October 11<sup>th</sup>. The meeting was very well attended by 50 plus residents and overwhelmingly they voted to start the Neighbourhood Planning process.

The next stage is for the PC to prepare a statement to the District Council requesting to designate the Parish as a NP area. Council agreed that this will be the Parish Boundary **Action Cllr Wareham to prepare the statement.** When this is approved the next step will be to form the steering group from residents willing to serve on it **Action Clerk – agenda point for November's PC meeting**

Council confirmed that the cost of all Neighbourhood Planning work will be funded from the grant provided by BDC for this purpose and there will be no cost to residents

## **PARISH COUNCIL MEETING**

**10.17.01 Apologies for Absence** – no apologies were received by Council

**10.17.02 Declarations of Interest and Confidentiality**  
None

**10.17.03. Report from the Chair – Agenda Issues.**  
None

### **10.17.04. Police Report**

Council met PC Darren Hayes, the new PC for the area, at the Neighbourhood Planning event on October 11<sup>th</sup>

<p><b>Confirmation of the Police contact numbers are as follows: - Notts Police – Non-Urgent – 101. Notts Police Urgent – 999. Mobile numbers for other non-urgent matters: PCSO Lucy Campion – 07525 989445; PC Bill Bailey – 07910 336844. Lucy's e-mail address is <a href="mailto:lucy.campion@nottinghamshire.pnn.police.uk">lucy.campion@nottinghamshire.pnn.police.uk</a></b></p>
--

#### **10.17.05. District and County Councillor Reports.**

DCllr Critchley told Council that she had met with Paddy Tipping and will use the signatures from the petition to replace Bill Bailey to push for another Police Constable and / or a PCSO for the 48 villages that Bill covered. Both she and CCllr Ogle thanked Council for their efforts in getting Darren Hayes appointed due to local pressure

DCllr Critchley will be able to present up to date legislation relating to Neighbourhood Plans at the next PC meeting

Enforcement offers are investigating whether the planning conditions imposed on the Traveller site in Treswell have been met and take action if not

DCllr Critchley asked that Council make a comment about the potential increase in traffic which will affect South Leverton if the planning application for another 95 car park spaces at Sundown Pets Corner is approved **Action Clerk**

CCllr Ogle reported that there are some upcoming changes to Broadband delivery in the area and fibre optic cable is now available from the green boxes to resident's homes if they are prepared to pay for this. Outlying areas are gradually being upgraded over the next 3 years such that they can receive superfast Broadband. Eventually everyone will have fibre optic cable to their home although this will take some years to be implemented.

CCLlr Ogle also reported that Sure Start services are being provided from Retford and have not been closed, although the North Leverton Sure Start centre has moved.

#### **10.17.06 Minutes of Meeting held on 19<sup>th</sup> September 2017**

The minutes of the meeting were agreed and signed off as a true record of the proceedings.

#### **10.17.07 Matters arising from the minutes not on the agenda.**

None

#### **10.17.08.1 The Lengthsman Scheme**

Jack's jobs were given as follows:-

Strim around the gates across all the green lanes before they are closed for the winter

Trim the hedges and sweep leaves on the footpath which goes up the side of the Vet off Town Street

To plant bulbs for the village (supplied by Cllr Muir)

Keep the drains and areas where a slip hazard free of leaves

**Action Clerk to pass these jobs to Jack**

#### **10.17.08.2 Purchase of brown bins for Jack to deposit green waste**

Jack can no longer deposit waste at Tomkins Yard and has requested a couple of brown bins to use instead. The collection service will resume again in the Spring at which time this will be considered **Action Clerk to put on agenda in February 2018 and check the cost to the PC**

#### **10.17.09. Correspondence**

There were 3 items of correspondence to consider:

- A letter from MP Robert Jenrick about traveller sites in his constituency
- Reminder about the NALC AGM in November
- Letter from the British Legion about the 2018 Centenary of the end of the First World War

No action was required

#### **10.17.10. Parish Paths/Rights of Way**

##### **10.17.10.1. Footpath along the Catchwater Drain**

Laura Summers has agreed to contact Network Rail about this matter – it is still in hand within the backlog of work **Action Clerk to follow up.**

##### **10.17.10.2. Overgrown footbridge on Millfield Lane.**

Laura Summers has confirmed that this is on her schedule of maintenance work for this year

**Action Clerk to follow up that this is done.**

### 10.17.10.3. Issues to report

The gates across the green lanes in the village are due to be closed for the winter by contractors who will check that the access gates are working property and apply the padlocks. For next season if weather conditions suggest that the gates should be closed temporarily Laura has to know quickly to raise a temporary footpath closure notice **Action Cllr Loates to contact Laura Summers in these circumstances**

Cllr Loates asked if the village could have 2 new benches for the village. Funding may be available via the Rotary Club – **Action Cllr Muir to find out if this is possible for the next PC meeting**

Cllr Loates requested another dog waste bin for the village – Council voted to buy one. After consideration the location of the new bin to be decided at a later meeting. **Action Clerk**

### 10.17.11. **Highways/Pavements/Public Safety Issues**

#### 10.17.11.1 Street Lights & Pot Holes.

There are 2 street lights out, one on Rampton Lane and another on Town Street **Action Clerk to report this**

#### 10.17.11.2. Trentside Speed Awareness group

The group is awaiting a meeting with the new Chair of Highways - John Cottee - to discuss all the options **Action Clerk to try to arrange this meeting**

In the meantime there are a number of 'Its 30 MPH for a reason' posters on lampposts around the village which will hopefully have some effect on traffic speeds

#### 10.17.11.3. White lines in front of houses on Rampton Lane

Highways charge householders who want white lines across their driveways to deter parking £85 each. It is possible that Redbank will pay for the 5 householders affected by parking of staff and visitors who park in Rampton Lane **Action Clerk to write a letter with the request**

#### 10.17.11.4. Issues to report

None

### 10.17.12. **Finance**

#### 10.17.12.1. Monthly Bank Reconciliation.

The Clerk presented the bank reconciliation to the 27<sup>th</sup> September 2017 - agreed by Council.

#### 10.17.12.2. Payments.

The following payments for September were approved for payment. **Action Clerk**

S Stilliard	Salary & Exps	£258.24
Holmes Groundcare	Grass cutting in September	228.50
Jack Foster	Lengthsman	111.25
S Rockcliffe	IT services July - Sept	66.99
B D Shead	NP leaflets	16.29
Gordon Muir	Wine for NP event	50.00
HMRC	Clerk tax for July - Sept	178.00
British Legion	Lamp post poppies	48.00
Came & Co	PC annual insurance	330.00
Sheila Rickards	Food for NP event	58.78
Keith Jones	NP event signage	102.00
Rebecca Loates	Postcrete for dog bin	15.34

#### 10.17.12.3. Donation to Senior Citizens lunch.

Council voted to donate £100 to the lunch **Action Clerk to provide cheque for next PC meeting**

### 10.17.13. **Village Website**

Cllr Cawthorne spent some time with S Rockcliffe removing old items from the website. This needs to be done more regularly – say quarterly. There is currently no Councillor assigned to the web site  
**Action Clerk to add this to the agenda for November**

#### **10.17.14. Redbank / CAS Midlands**

Parked cars on Rampton Lane are no longer causing so much disruption to residents.  
Meetings between the PC and CAS Midlands to be reinstated **Action Cllr Rickards to set up a meeting between her and Cllr Muir and the manager**

#### **10.17.15 Village matters to report**

##### 10.17.14.1 The Churchyard

Colin Walker has written on behalf of the Church to say that they are grateful for the offer of the churchyard land by the PC and are awaiting legal advice from the Diocesan registrar re transfer of the deeds

##### 10.17.14.2 Defibrillator check

The Defibrillator has been checked. Cllr Jones has a replacement defibrillator should it be needed

##### 10.17.14.3 Offer of winter salt

The free salt bags to be ordered for delivering to the garage as last year **Action Clerk**

##### 10.17.14.4 Xmas Trees

Cllr Muir has ordered Xmas trees for the village and more lights are needed. **Action Cllr Muir to get a quote for the next PC meeting**

##### 10.17.14.5 Upcoming events in the village

The annual Craft Fair will be held on 11<sup>th</sup> November and there should be about 18 stalls this year  
The committee has also booked 2 music events for 2018 – The Opera Dudes for Friday May 11<sup>th</sup> and Holy Moly for Friday October 5<sup>th</sup>. These events will be unsubsidised by Village Ventures so will need an audience of about 100 to pay for them but they are very popular and have a local following.

**10.17.16.** Dates of next meetings to be held at 7pm in the Memorial Institute

**The next meeting is on Wednesday 15<sup>th</sup> November.**

**Action Clerk to add a possible December meeting to the November agenda – re budgets and Neighbourhood plan**

Sara Stilliard – Clerk, tel. 881582

[www.southlevertonpc.org.uk](http://www.southlevertonpc.org.uk)