

## South Leverton 4<sup>th</sup> NP Steering Group Meeting

Wednesday 30<sup>th</sup> May'18

### Agenda

- 1 Contact details of SG members
- 2 Public Engagement
- 3 AOB
- 4 DONM

### Discussion

- 1 Contact details

Residents present: - Catherine Hoyle, Gerry Wareham, Andy Marsh, Gordon Muir, David Hampton, Andrea Scott James, BDC representative: - Will Wilson

Six residents were present at this meeting. It is now expected that regular attendance will ultimately comprise of eight or nine people. From now on meeting notes will be distributed to those present plus those residents who have attended a previous meeting. Contact details schedule will be circulated to the following for contact with each other as necessary: - Catherine Hoyle, Gerry Wareham, Andy Marsh, Gordon Muir, David Hampton, Andrea Scott James, John Landreth, Terry Lickorish, Gordon Young, Jamie Spittlehouse.

- 2 Public Engagement

Catherine had downloaded the Clarborough Engagement Strategy and it was agreed that SL would use this document as a guide to their engagement strategy. Catherine agreed to summarise the document and circulate to the SG members.

**Action Catherine Hoyle**

For the purpose of this discussion Catherine highlighted by reference to the Clarborough document the importance of engaging with all members of SL village society and associated bodies, including residents (families, pensioners, youngsters aged 12 – 18 even though they were not on the electoral role), businesses, parish council, womens institute, village hall committee, church authorities, landowners, local member of parliament, activity clubs, the Orchards private school, public utility services.

In order to identify themselves and promote interest Clarborough had adopted a village NP logo and set up a SG website, along with ongoing promotions through social media, posters, flyers, news items in the Retford Times, and regular village meetings.

It was agreed that SL SG would use the PC website, as it was available with a professional person employed by the PC to look after it. A separate web page had been arranged and meeting minutes were already published on this page. A SG member volunteer would be required for other social media publications. A general discussion took place with regard to how to identify a number of SL bodies, for example businesses, and what approach to take, for example Catherine tabled an advert placed in the Retford Life Magazine by the Rampton & Woodbeck SG which called for land owners in their parish who were interested to provide sites for residential, recreational, economic or retail development. These ideas would be developed as the project progressed but all agreed the first priority would be to organise a general resident public meeting in the village hall. The purpose of this

first public meeting would be to promote residents enthusiasm for their NP; to identify their considerations of SL strengths, weaknesses, opportunities, threats; to give them an opportunity to suggest a village NP logo possibly through a children's competition rewarded with a prize for the winner; enable them to express their aspirations for development of SL.

It was agreed the meeting would be a "drop in" cheese & wine evening between 6.30 and 8.30 to enable mums and dads to bring along children. Apart from an introduction, there would be no speeches; BDC representatives would not be present in order to stimulate an atmosphere of the residents determining their own proposals; tables would be arranged around the hall for small groups; a central table would be provided on which there would be a large map of South Leverton with a list of possible development categories; cards & pencils would be provided for residents to record their ideas and pin onto the village map; SG members would circulate amongst the residents to listen to and discuss residents ideas.

Possible dates for this meeting ranged from July at the earliest to September following the holiday season. Wednesday 4<sup>th</sup> July'18 was thought to be a realistic possibility for SG members, given the main hall availability was confirmed.

**Action Gerry Wareham**

An advertising flyer would be required, which could be based upon the one produced for the previous October public meeting.

**Action Gerry Wareham**

A large map of the village would be required.

**Action Gordon Muir**

A flyer for a village NP logo competition would be required.

**Action Gordon Muir**

Wine & cheese, and soft drinks would be required. it was agreed this action would be delegated once a date was confirmed for the meeting, along with other needs for example cards / pencils.

3 AOB It was suggested that SG meetings could in future take place The Plough, given the agreement of landlord was confirmed.

**Action Catherine Hoyle**

4 DONM Thursday 14<sup>th</sup> June'18 commencing at 7pm.

Gerry Wareham