

# South Leverton Parish Council

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## Draft minutes of an extraordinary Parish Council meeting held on Friday 21<sup>st</sup> February 2020 at 4.00 pm in the Memorial Institute

**Present:** Cllrs G Wareham – Chair; R Loates; G Muir; C Hoyle; J Cawthorne; G Taylor and Clerk - Sara Stilliard

**South Leverton Residents:** none

**Guest:** DCllr Coultate

### Matters covered at the extraordinary meeting

#### 1. Freedom of Information Requests

1.1 Following the SL PC meeting on February 12<sup>th</sup> a resident had requested the Clerk's hand written notes, taken as an aide memoir during the meeting, which would form the basis of the Minutes of that meeting. The Clerk reported to the PC that ICO guidelines were that there is an exemption for both unprinted documents and those intended for future publication, however Cllr Hoyle suggested that the hand written notes be released as a gesture of goodwill and on the basis that the PC has nothing to hide. DCllr Coultate also agreed that in the spirit of transparency they be released. On a majority vote this was agreed by the PC, although this would not set a precedent regarding the Clerk's notes in future. **Action Clerk to send her notes to the resident with accompanying letter re the basis of the decision.**

Regarding the issue of Cllr Hoyle's pecuniary interest (piece of land submitted as one of the potential sites for SL) Cllr Wareham stated that all conflicts of interest were declared by all members of the Steering Group – including re neighbouring land – and in this case any member with a conflict would not be allowed to vote on this land – however this had not been recorded as a policy / minutes.

Cllr Wareham said that the definitive Terms of Reference for the Steering Group had now been published, having been approved by the PC etc and

1.2 Freedom of Information requests had been sent to the PC for attention of the Chair. The requests related to South Leverton Neighbourhood Plan Terms of Reference and a request for an Internal Review. Cllr Wareham had circulated proposed responses for PC approval. Councillors noted the detailed responses but said they thought that it would benefit all parties if the PC response also suggested conciliation with a view to moving the NP project forward. Cllr Wareham agreed to prepare the responses accordingly. **Action Cllr Wareham**

#### 2. Letter of Complaint

(personal information redacted) had submitted a letter of complaint relating to issues which arose during the PC meeting on February 12<sup>th</sup>. Cllr Wareham had circulated a proposed response to this complaint for approval by the PC. Council noted all the points had been addressed but again advised the benefits of making a conciliatory response. Cllr Wareham again acknowledged this and agreed to prepare his response accordingly **Action Cllr Wareham to send amended response**

#### 3. Future of the SLNP Steering Group

Councillors advised a meeting between members of the NP SG and the PC before making any decisions with regard to the future of the Steering Group as well as creating an opportunity for

everyone to work together and implement suggestions, such as issuing Policies and Terms of Reference and recording / publishing minutes of meetings etc. This meeting would ideally be facilitated / chaired by a neutral person. Monday 23<sup>rd</sup> March was suggested at 7.30 pm. This gives everyone enough notice and ensures the key people are available to attend. **Action Cllr Wareham to preface his responses above with this suggested meeting date**

#### **4. Response to BDC re their new Draft Local Plan**

Cllr Wareham has circulated a response to all councillors for submission to BDC on behalf of the PC. The main points were that the cap on the number of new homes has risen from a minimum of 21 to a cap of 42 for South Leverton and with an additional 450 houses planned for the Cottam Power Station site (rising to over 1,000 in the long future) and Sundown log cabins creating more traffic for Rampton, the traffic using small rural roads will become a serious issue i.e. 1,500 ++ more cars coming and going.

Cllr Wareham had also attended a meeting about the Draft Plan at Treswell with particular reference to the housing planned for the Cottam site for which there was no support - all were in agreement that the Infrastructure would not cope. Treswell PC intends to hold a public meeting re the Cottam Site to ask affected residents what they would like Treswell PC to do on their behalf

The PC voted to send Cllr Wareham's response to BDC **Action Cllr Wareham**

Sara Stilliard – Clerk, tel. 881582

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