

South Leverton Parish Council

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**Draft minutes of the Parish Council meeting held on
Wednesday 18th April 2018 at 7.00 pm in the Memorial Institute**

Present: Cllrs G Wareham – Chair; G Muir; J Cawthorne; G Taylor
Clerk Sara Stilliard

South Leverton Residents: none

Guests: None

PUBLIC FORUM – none present

PLANNING MEETING

Apologies for Absence – Cllrs Loates; Rickards and Darlow sent their apologies which were accepted by Council

Declarations of Interest – Planning Meeting. - None declared.

New applications –

Erect Single Storey Rear Extension to Existing Domestic Kitchen The Plough Inn Town Street South Leverton Retford Nottinghamshire DN22 0BT Ref. No: 18/00359/FUL | Received: Mon 19 Mar 2018 | Validated: Fri 06 Apr 2018 | Status: **Awaiting decision**

There were no drawings or details available on the Planning site so Council was not able to discuss. Comment when they are available **Action Clerk to ask for extension to allow this**

Erect Two Storey Rear Extension and Single Storey Granny Annexe and New Part Rounded Boundary Wall and Insertion of Gates to Northern Access Gallimaufry Treswell Road South Leverton Retford Nottinghamshire DN22 0BP Ref. No: 18/00297/FUL | Received: Fri 06 Apr 2018 | Validated: Fri 06 Apr 2018 | Status: **Awaiting decision**

Council supports this application **Action Clerk to pass this comment to planning**

Applications awaiting decision – none

Decisions –

Erect Single Storey Rear Extension Hazlebank Town Street South Leverton Retford Nottinghamshire DN22 0BF Ref. No: 18/00158/HSE | Received: Thu 08 Feb 2018 | Validated: Tue 20 Feb 2018 | Status: **Granted**

Discharge of Conditions 3,4 and 6 for P/A 17/01261/HSE - Erection of Double Car Barn and Formation of New Vehicular Entrance Sharow Retford Road South Leverton Retford Nottinghamshire DN22 0BY Ref. No: 18/00153/COND | Received: Wed 07 Feb 2018 | Validated: Mon 19 Feb 2018 | Status: **Determined**

South Leverton Neighbourhood Plan

There were 7 residents at the first meeting of the SL NP Steering group. Luke Brown outlined the Neighbourhood Planning process and how to organise the committee. A second meeting is scheduled for April 19th at 6.30 pm and hopefully more of the 18 original volunteers will attend. Luke and Will from BDC planning will also attend and Cllr Wareham has prepared an agenda.

Action Clerk to send Cllr Wareham the expenses incurred by the council re the NP to ensure these costs are reimbursed.

PARISH COUNCIL MEETING

04.18.01 Apologies for Absence – Cllrs Loates; Rickards and Darlow sent their apologies which were accepted by Council

04.18.02 Declarations of Interest and Confidentiality

None at this stage

04.18.03. Report from the Chair

None

04.18.04. District and County Councillor Reports.

None present

DCllr Critchley is very involved in trying to ensure the enforcement of the conditions of planning at the Traveller site adjacent to the boundary with Treswell, but within the Parish of South Leverton.

Action Clerk to write to the Clerk at Treswell to see if there is anything they would like the PC to do

04.18.05 Minutes of Meeting held on 14th March 2018

The minutes of the meeting were agreed and signed off as a true record of the proceedings.

04.18.06 Matters arising from the minutes not on the agenda.

None

04.18.07 The Lengthsman Scheme

Cllr Darlow still needs to walk around the village with Jack **Action Cllr Darlow to arrange a date for this.** In Cllr Darlow's absence the jobs for Jack to be passed to him by the Clerk as follows:-

There is a puddle of water in Cottam Road – Jack to dig a channel to the beck to allow it to drain
Weed and water the village flower boxes during the summer

Help with the installation of the new bench in conjunction with Cllrs Loates and Muir

Action Clerk

Action Cllr Muir to ask David Loates if there is a permanent tipping place Jack can use.

04.18.08. Correspondence

There were 3 items of correspondence this month for circulation

Clerk Magazine

Countryside Voice and the Field from CPRE

A request for help with fund raising for the air ambulance on a motorcycle ride through rural villages on September 23rd (12.15-12.30 through South Leverton). PC agreed to help

Action Clerk to respond to 'Ride to Save Lives'

Action Cllr Taylor to give a poster to the Plough Inn and liaise with them re bike night members involvement on that day

04.18.09. Parish Paths/Rights of Way

04.18.09.1. Footpath along the Catchwater Drain

Laura Summers has agreed to contact Network Rail about this matter – it is still in hand within the backlog of work **Action Clerk to follow up.**

DRAFT

04.18.09.2. Closure of the gates across the green lanes

Laura Summers is still to write to the PC giving permission for them to open and close the gates at the correct times of year **Action Clerk to chase this**

Both Cllr Loates and Laura Summers are trying to get the large ruts in the lanes filled in, which will improve the surface and may also deter quad bike riders since the surface will no longer present a 'challenge'. **Action Clerk to monitor the situation with Laura Summers and report to PC**

04.18.09.3. Other issues to report

None

04.18.10. Highways/Pavements/Public Safety Issues

04.18.10.1 Street Lights & Pot Holes.

The pot holes in Rampton Lane were filled but more heavy rain has caused the material to come out again. It was noted by Council that it would probably be cheaper for Via to do a 'more thorough job in the first place' since just filling a pot hole with tar means there is no structure to hold the tar in place and traffic movement and water ingress creates the pot hole again.

04.18.10.2. Traffic calming proposals

Cllr Taylor has reformatted and submitted proposals from all 4 villages in the scheme and sent the report to Jo Horton of Highways for her consideration. We now await her response.

Action Cllr Taylor to send the final PP report to all councillors

04.18.10.3. Road signs for Meeting House Lane / Cottam Road

Council approved 2 different road signs:-

'No HGVs past this point' for Cottam Road and the corner of Rampton Lane and Station Road
'Slow Unsafe Road Surface' for the 2 ends of Meeting House Lane

Action Clerk to order 2 of each in Aluminium with no drill holes

04.18.10.4 Issues to report

The PC paid to have snow cleared last month during the bad weather. Via is organising a scheme winter 2018/9 for local farmers to join - paid by Via for snow clearance on instruction from Via (not the PC snow warden). Clerk has registered that South Leverton should be part of this scheme.

04.18.11. Finance

04.18.11.1. Monthly Bank Reconciliation.

The Clerk presented the bank reconciliations to the 27th March 2018 - agreed by Council.

04.18.11.2. Payments.

The following payments for March were approved for payment. **Action Clerk**

S Stilliard	Salary & Exps	£255.36
Jack Foster	Lengthsman for January	£154.38
Senior Citizen Xmas	Contribution from DCllr	£200.00
R Hewitt	Snow clearance	£ 64.80
S Rockcliffe	IT Services Jan – March	£104.19
P Cawthorne	Litter picking Jan – march	£112.50
Safety Signs Suppliers	4 Metal road signs	£123.74

04.18.11.3. Pay Scale's for 2018/9

The National Living Wage rate has been increased for the next financial year and Council voted to make increases to regular suppliers of services as follows:-

Jack Foster – lengthsman - a rise from £7.50 to £8.00 per hour

Peter Cawthorne – litter picking - a rise from £7.50 to £8.00 per hour

Sara Stilliard – Clerk - a rise from £12.36 to £13.00 per hour

Steve Rockcliffe – IT services - from £21 per month to £25 per month

For which thanks were expressed by the Clerk **Action Clerk to pass this information to suppliers**

04.18.12. Village Website

New photographs are now on the web site

The site needs to be updated with most recent Agenda / Minutes at the top of the page and correct Councillor details etc **Action Clerk to contact S Rockcliffe re this**

04.18.13. Redbank / CAS Midlands

No issues to report although there is still a lot of parking outside

04.18.14 Village matters to report

04.18.14.1 Grass cutting tender

Holmes Groundcare has been appointed for 12 months on the basis of price and their assurances re the quality of the cut – with reviews of performance to ensure the work is being done to the right standard. **Action Clerk to forward an electronic draft grass cutting contract to the Chair for consideration**

04.18.14.2 The Churchyard

Colin Walker has written on behalf of the Church to say that they are grateful for the offer of the churchyard land by the PC and are awaiting legal advice from the Diocesan registrar re transfer of the deeds. **Action Cllr Cawthorne to speak with the church wardens**

04.18.14.3 Choice of bench / plaque

The bench has been delivered awaiting installation as at point 07 above. Cllr Muir to organise a plaque recognising the Rotary Club donation **Action Cllr Muir**

04.18.14.4 Defibrillator check

Cllr Jones has a replacement defibrillator should it be needed and kindly continues to make the monthly checks

04.18.14.5 Upcoming events in the village

There will be a music event in the hall on May 11th – The Opera Dudes. All Councillors urged to reserve the date and bring friends and family since 100 are needed to make the event pay. Only about 50 tickets sold so far **Action Clerk to ensure the information is on the Web site**

To commemorate the end of WW1 the Village Hall will organise an afternoon event (cream tea) on 23rd November with entertainment appropriate to WW1. **Action Clerk to put the event on the agenda for September**

04.18.14.6 Other matters to report

Cllr Muir requested new copies of Parish Councillor details be supplied **Action Clerk carried over from the last meeting**

04.18.15. Dates of next meetings to be held at 7 pm in the Memorial Institute are as follows:-

May 16th + AGM / APM with a 6.30pm start / June 19th / July 17th / Sept 13th / Oct 10th / Nov 14th

Sara Stilliard – Clerk, tel. 881582

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