

South Leverton 3rd NP Steering Group Meeting

Tuesday 22nd May'18

Agenda

- 1 Contact details of SG members
- 2 Presentation by Paul Wilcock of Clarborough SG

DONM

Discussion

- 1 Contact details

Residents present: - Catherine Hoyle, Gerry Wareham, Andy Marsh, Terry Lickorish, Gordon Muir, David Hampton, Andrea Scott James, BDC representatives: - Luke Brown, Will Wilson, Clarborough & Welham SG: - Paul Wilcock

A proforma was circulated for those residents present having given their agreement to complete including addresses, telephone numbers, and email addresses. The intention being to establish an accurate complete schedule of members compared with the initial registration of interest. Andrea Scott James added her contact details. Seven residents were present at this meeting. It is now expected that a regular attendance list will ultimately comprise of eight or nine people. From now on meeting notes will be distributed to those present plus those residents who have attended a previous meeting.

- 2 Powerpoint Presentation by Paul Wilcock

Firstly, Paul explained that their SG made a number of mistakes which extended timescales and caused frustration. He had prepared this presentation, not specifically for this meeting, but as a guidance for others to benefit from mistakes made by Clarborough SG. He immediately highlighted that SL SG should not proceed with any attempted village analysis eg SWOT analysis, before engaging with the residents. He also stressed the importance of frequent SG meetings in order to maintain momentum.

In brief Paul's powerpoint presentation outlined in some detail the NH plan process along with recommendations for particular stages. The brief notes below attempt to summarise the basic stages as understood: -

First step taken by the PC would be to submit an application to BDC for the Village Designated Area to be included in the NP. **SL PC had successfully completed this stage based upon considerable resident support expressed at a public meeting in October'17 and approved by BDC early 2018.**

Secondly a Steering Group would be formed by volunteer residents with a formal structure. **SL SG had successfully completed this stage as recorded in the minutes of previous meetings.**

Thirdly it was essential for the SG to engage with village residents throughout the NP preparation, initially to ensure the residents were supportive and had opportunities to input how they wanted the village to develop via the NP. This would include identifying village strengths, weaknesses, opportunities, and threats, along with proposed developments. **SL SG were in the process of initiating involvement of the residents, but members reflected that first there would be**

considerable benefit by taking reference to the actions taken by, and documentation produced by the Clarborough SG.

Paul tabled the Clarborough Public Engagement Strategy document and advised it maybe of assistance to download from their website. He outlined the importance of using every available means of communication and publicity to inform and engage with village residents, social groups, clubs, businesses, and in particular to report/liaise regularly with the parish council.

Fourthly, having established the residents aspirations for village developments the SG could commence the preparation of a Draft Plan. As well as working with the BDC neighbourhood team, Paul advised a Draft Plan should be prepared with the assistance of experienced consultants, whose primary purpose would be to ensure the overall plan, including proposed developments, were described with appropriate detailed content and professional presentation to establish a legal document which ultimately would satisfy examination by BDC Planning Department. The SG would appoint their consultant/s. This would involve a great deal of work for the members of the SG.

Fifthly, on completion of the Draft Plan the SG would appoint an independent examiner whose responsibility would be to review and amend the document to produce a final form of the NP for the PC to submit to BDC Planning Department for acceptance.

The final stage, having received approval from BDC, would be to hold a public referendum for those village residents on the electoral role. Based on the majority result the NP would be accepted or rejected.

Paul advised that the SG should attempt to put a time line to the various stages for the obvious reason of achieving targets within an overall timescale objective. He also added that in his experience there would be issues which result in delay and frustration, only stressing the importance of having targeted stage timescales. He wished the SG success and added he would be available to give advice as required.

The above notes do not attempt to reflect the many questions raised by members of the SG.

Having thanked Paul for his presentation, Catherine advised that the SG would need to meet in the immediate future to discuss engagement with village residents. She proposed a meeting during the following week.

3 AOB No other business was raised.

4 DONM Wednesday 30th May'18 commencing at 7pm.

Gerry Wareham