

[South Leverton Parish Council

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**Draft minutes of the Parish Council meeting held on
Wednesday 14th March 2018 at 7.00 pm in the Memorial Institute**

Present: Cllrs G Wareham – Chair; G Muir; S Rickards; J Cathorne; M Darlow; G Taylor
Clerk Sara Stilliard

South Leverton Residents: none

Guests: DCllr Critchley

PUBLIC FORUM – none present

PLANNING MEETING

Apologies for Absence – Cllr Loates sent her apologies which were accepted by Council

Declarations of Interest – Planning Meeting. - None declared.

New applications –

Erect Single Storey Rear Extension Hazlebank Town Street South Leverton Retford
Nottinghamshire DN22 0BF Ref. No: 18/00158/HSE | Received: Thu 08 Feb 2018 | Validated: Tue
20 Feb 2018 | Status: **Awaiting decision**

Council had no comments to make on the planning application **Action Clerk to indicate PC support on planning site**

Discharge of Conditions 3,4 and 6 for P/A 17/01261/HSE - Erection of Double Car Barn and Formation of New Vehicular Entrance Sharow Retford Road South Leverton Retford
Nottinghamshire DN22 0BY Ref. No: 18/00153/COND | Received: Wed 07 Feb 2018 | Validated:
Mon 19 Feb 2018 | Status: **Awaiting decision**

Council had no comments to make

Applications awaiting decision –

Demolition of a Disused Agricultural Building and the Construction of One Detached Three Bed Bungalow with Garage and One Detached Four Bed 2 Storey Dwelling with Garage New Farm Stud Retford Road South Leverton Retford Nottinghamshire DN22 0BY Ref. No: 17/01427/FUL | Received: Mon 23 Oct 2017 | Validated: Mon 30 Oct 2017 | Status: **Awaiting decision**

Decisions – none

South Leverton Neighbourhood Plan

A meeting for the 18 residents who had expressed interested in forming a Steering Group was held on March 12th (delayed from 28th Feb due to snow). 7 residents attended the meeting with several apologies given. Luke Brown made an initial presentation to the group and the next meeting will be scheduled as soon as Luke / Village Hall are available **Action Cllr Wareham**

Members of the Steering Group will have to sign Terms of Agreement designed to avoid conflicts of interest.

Luke has provided details of the land offered to BDC for development during the last 'all for land' initiative.

The Neighbourhood Planning team at BDC is now part of the mainstream planning process which should give them more weight

A Neighbourhood Planning Marketplace event will be held on March 15th in the afternoon / evening (5.30 – 8.30 pm) at Retford Town Hall - showcasing local Neighbourhood plans so that others engaged in the process can benefit from 'best practice'. 3 representative from SL will attend.

PARISH COUNCIL MEETING

03.18.01 Apologies for Absence – Cllr Loates sent her apologies - accepted by Council

03.18.02 Declarations of Interest and Confidentiality

None at this stage

03.18.03. Report from the Chair

None

03.18.04. Police Report

Nothing to report and there will not be any reports going forward so this item can be removed from the agenda now **Action Clerk**

Confirmation of the Police contact numbers are as follows: - Notts Police – Non-Urgent – 101. Notts Police Urgent – 999. Mobile numbers for other non-urgent matters: PCSO Lucy Campion – 07525 989445; Lucy's e-mail - lucy.campion@nottinghamshire.pnn.police.uk

03.18.05. District and County Councillor Reports.

DCllr Critchley told Council that the Travellers sited on the Treswell / South Leverton border have not fulfilled their planning conditions and a new Head Planner at BDC has promised to look into this. DCllr Critchley asked about plans for GDPR – the Clerk confirmed that South Leverton PC is registered with the ICO and compliant with GDPR rules which come into force on May 18th 2018.

03.18.06 Minutes of Meeting held on 14th February 2018

The minutes of the meeting were agreed and signed off as a true record of the proceedings.

03.18.07 Matters arising from the minutes not on the agenda.

None

03.18.08.1 The Lengthsman Scheme

Jack has been doing a great job clearing footpaths. Cllr Darlow still needs to walk around the village with Jack **Action Cllr Darlow to arrange a date for this.** David Loates has very kindly allowed Jack to tip sludge from this path clearance on his land because it could not go into brown bins. **Action Cllr Muir to ask David Loates if there is a permanent tipping place Jack can use.**

03.18.09. Correspondence

There were 5 items of correspondence to consider:

A letter from EDF giving dates for quarterly meetings with Councillors **Action Clerk to circulate the letter – those wishing to attend please let Clerk know**

Offer of Litter Picking Training – no further action required

Best Kept Village Competition letter – no further action required

Letter about the Anti-social Behaviour Act – no further action required

Review of Polling Stations for suitability for disabled residents – no further action required

03.18.10. Parish Paths/Rights of Way

03.18.10.1. Footpath along the Catchwater Drain

Laura Summers has agreed to contact Network Rail about this matter – it is still in hand within the backlog of work **Action Clerk to follow up.**

03.18.10.2. Overgrown footbridge on Millfield Lane.

This has now been cut back and Laura Summers has confirmed that it is on her schedule of maintenance work for each year. **Action Clerk to remove from agenda now**

03.18.10.3. Closure of the gates across the green lanes

Laura Summers is still to write to the PC giving permission for them to open and close the gates at the correct times of year **Action Clerk to chase this**

Both Cllr Loates and Laura Summers are trying to get the large ruts in the lanes filled in, which will improve the surface and may also deter quad bike riders since the surface will no longer present a 'challenge'. **Action Clerk to monitor the situation with Laura Summers and report to PC**

03.18.10.4. Other issues to report

None

03.18.11. Highways/Pavements/Public Safety Issues

03.18.11.1 Street Lights & Pot Holes.

The surface of Rampton Lane, following snow and heavy rain, is appalling with all filled pot holes open again **Action Clerk to report to highways for urgent attention**

03.18.11.2. Traffic calming proposals

A very positive meeting was held with Jo Horton on March 14th to discuss 4 adjacent villages' proposals for traffic calming measures. The SL presentation format was considered to be easiest to understand and Cllr Taylor kindly offered to put the other 3 Council's proposals into the same format so that Jo Horton could take it forward. Jo suggested that all villages have similar road markings at their gateways to maintain an identity for the Trentside Villages.

Jo told the group that there would be a feasibility study in September 2018 and there may be some money available to start work this financial year, for example repainting very worn road signage – **Action Cllr Taylor to give Clerk the worst of these to be reported to Highways**

The hidden exit at High Street in South Leverton does have a visibility problem and Jo Horton is considering a solution

03.18.11.3. White lines in front of houses on Rampton Lane

Chapel Bank may want white lines and the resident is talking with Highways about this.

03.18.11.4. Road sign for Meeting House Lane

The surface of Meeting House Lane is very poor and as a warning to vehicles it was suggested that signs saying 'Dangerous Road Surface - Slow' or words to that effect are applied at either end of the Lane. **Action Cllr Wareham to give the Clerk the wording for a sign (cost about £25). Action Cllr Taylor to add this road to the Traffic Calming proposals?**

03.18.11.5. Issues to report

There are still heavy lorries using Cottam Road as a short cut to the Power Station and one van blocked the road for half a day as it lost control in the recent snow. Signs already clearly say 'No through Road for the Power Station' but are being ignored. Suggested that 2 large signs saying 'No HGVs past this point' are applied at Cottam Road where there is the option for a lorry to turn back **Action Clerk to order these**

There does not seem to be a snow warden agreement between the Council and BDC i.e. payment to farmers who clear the roads during snow. David Loates cleared the roads in the recent bad weather and will bill the PC for this. **Action Clerk to find out if there is an agreement in place or try to organise one if not**

03.18.12. Finance

03.18.12.1. Monthly Bank Reconciliation.

The Clerk presented the bank reconciliations to the 26th February 2018 - agreed by Council.

03.18.12.2. Payments.

The following payments for January were approved for payment. **Action Clerk**

S Stilliard	Salary & Exps	£263.40
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Jack Foster	Lengthsman for January	73.75
Keith Jones	Spare key for Village Hall	16.00
The Garden Furniture Centre	Bench for village	335.15

03.18.13. Village Website

Cllr Darlow has a series of old Photographs of the village and will change the current images with help from Steve Rockcliffe **Action Cllr Darlow**

03.18.14. Redbank / CAS Midlands

No issues to report

03.18.15 Village matters to report

03.18.15.1 Grass cutting tender

3 quotes have been received and were distributed to all Councillors. **Action Cllr Wareham to compare them in detail** with a commentary for a final decision by Council so that the contract can be awarded by the end of March for an April start

03.18.15.2 The Churchyard

Colin Walker has written on behalf of the Church to say that they are grateful for the offer of the churchyard land by the PC and are awaiting legal advice from the Diocesan registrar re transfer of the deeds. **Action Cllr Cawthorne to speak with the church wardens**

03.18.15.3 Choice of bench / plaque

A 1.3 meter long bench (with arms), made from recycled material which will not rot / is maintenance free has been ordered in grey. It will be placed at 4 lane ends on Town Street / Rampton Lane **Action Cllr Muir to take delivery and arrange a plaque and hand over to the Rotary Club who kindly donated it.** Jack to help install it **Action Cllr Darlow**

03.18.15.4 Defibrillator check

Cllr Jones has a replacement defibrillator should it be needed and kindly continues to make the monthly checks

03.18.15.5 Upcoming events in the village

There will be a music event in the hall on May 11th – The Opera Dudes. All Councillors urged to reserve the date and bring friends and family since 100 are needed to make the event pay **Action All / Clerk to obtain flyers from the Opera Dudes**
Action Cllr Darlow to put the information on the Web site

To commemorate the end of WW1 the Village Hall will organise an afternoon event in November with entertainment appropriate to WW1. Cllr Cawthorne asked for the PC's support with both a donation towards the event (which will be free to residents) and for help on the day. **Action Clerk to put the event on the agenda for September**

03.18.15.6 Other matters to report

Cllr Muir requested new copies of Parish Councillor details be supplied **Action Clerk**

03.18.16. Dates of next meetings to be held at 7 pm in the Memorial Institute are as follows:-

April 18th / May 16th / June 19th / July 17th / Sept 13th / Oct 10th / Nov 14th

Please note the change of date in April from 11th to the 18th to accommodate Easter holidays and in September from 18th to 13th to allow the Clerk to take a holiday.

Sara Stilliard – Clerk, tel. 881582

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