

Annual Parish Meeting of South Leverton Parish

Minutes of **South Leverton Annual Parish Meeting** held on the 2nd May 2021 virtually via Zoom, as per the regulations enacted under the Coronavirus Act 2020, the meeting commenced at 6:30pm.

Members Virtually Present	Cllr Catherine Hoyle	Chairman
Via Remote Attendance	Cllr Chris Buckland Cllr Ant Coultate	
Also, Virtually Present	Ed Knox Clerk/Responsible Financial Officer	
Via Remote Attendance	2 Public Devices Logged in	

7 To Record Declarations of Interest in any item to be discussed
None.

8 To Approve Minutes of the Previous Meeting
After discussion, Cllr Hoyland **Proposed**, Cllr Buckland **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting.

9 To Receive Chairman's Report
Cllr Hoyle gave an overview of the past year and looked forward to the future. This year has seen a major change in council members as 4 councillors and the Parish Clerk resigned followed by another councillor resigning later in the year. This would have left the council non quorate and this led to Bassetlaw Council appointing District Councillor Ant Coultate being appointed as an interim councillor to enable decisions to be taken. A request for Parish Councillors to be elected through formal election was made by a group of the local electorate and a leaflet drop was made to ask for interested parties to apply. The Electoral process via Bassetlaw Council led to the appointment of Agi Tomlinson who was duly elected through this process. Four places remain, 1 which is available for co-option but the other 3 will require the formal process to continue.

Covid has prevented the PC from meeting face to face though Zoom meetings have enabled us to continue with essential matters.

- Appointment of new Clerk for the Parish
- Replacement of the website due to our current provider retiring
- All formal and procedural documentation has been updated in line with NALC
- Contracts of employment have been updated for staff members
- Noticeboard has had replacement glass
- Defibrillator battery and electrodes have been replaced

It is hoped that the number of Council members will increase in due course and the Parish Council can look forward to a new start.

10 To Receive South Leverton Memorial Hall Annual Report & Summary of Accounts

Cllr Hoyle presented the report from the Hall Trustees: All events in the SLMH ceased in line with national restrictions on March 23rd 2020. Cleaning and necessary safety checks continued and have done so through the year.

A covid-19 risk assessment was carried out by members of the committee and the Institute reopened on 1st September for Karate and Pilates classes.

November 6th saw the second lockdown shortly followed by a third. The Institute remained closed.

November saw the first ever Remembrance Event to be held in South Leverton take place at the Memorial Institute.

Following national guidance, people were able to pay their respects and the last post was sounded.

At Christmas time, carols were sung around the tree outside the Institute and, whilst socially distanced, people were able to share the spirit of Christmas.

Our thanks were given to those who organised both events.

When restrictions allowed, meetings were held both in and outdoors to seek volunteers to form a new committee, to take the Institute forward. A number of volunteers came forward, but no voting on a new committee has yet taken place, as no AGM could realistically take place.

By March 29th 2021, restrictions were easing and April 20th will see the first event back in the Institute, with the return of children's Karate. This to be followed by Karate for adults and, it is hoped Pilates in May.

A lot of work will be needed to re-build the Institute regular hires and to bring it back to life.

Financially, whilst hire income ceased and bills continued, government grants have meant that the Institute remains financially secure, giving us time to rebuild the income streams to ensure the future.

A wonderful bequest was received from the sons of Gwen Reville and this is being put towards a new clock and the restoration of the clock tower.

The current committee looks forward to the reopening of the Institute, always fully in line with government regulations, and to welcoming new members and together facing the challenges of 2021 and beyond.

As we all aware last financial year was a very strange period as this accounting period highlights.

The actual income for 20-21 was only £670 which is 6% of the previous accounting period although we also received council grants of £21004 and £1000 donation.

With the hall being closed for most of the period there were no expenses from events and no heating oil was purchased. Cleaning also initially reduced with us being closed but Covid required more intensive cleaning when open as well as an increase on expense becoming Covid secure for re-opening last summer. The maintenance costs were 46% higher than the 2019-2020 period but this amount is accounted for by spending most the £1000 donation made in the accounting period on a new external clock to be installed shortly.

11 10 Minute Parish Meeting Public Open Forum for the purpose of discussing parish affairs

Two public devices were logged in, one had no comment to make and the other device, the person could be heard by all those present at the meeting, but the person logged in said that they could not hear anything at their end. Everyone else present confirmed that they could hear, but due to technical difficulties/poor internet connection, the public device could not hear any sound at their end.

12 Closure of the Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 6:50pm. All participants were placed into the waiting room ready for the recommencing the Zoom session at 7pm for the Annual Meeting of the Parish Council.