

# [South Leverton Parish Council

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**Draft minutes of the Parish Council meeting held on  
Wednesday 17<sup>th</sup> January 2018 at 7.00 pm in the Memorial Institute**

**Present:** Cllrs G Wareham – Chair; S Rickards; J Cawthorne; R Loates; K Jones; M Darlow  
Clerk Sara Stilliard

**South Leverton Residents:** 1 present

**Guests:** CCllr Ogle

**PUBLIC FORUM** – 1 member of the public present

Gill Taylor kindly attended the meeting to report back on the results of the meeting of the traffic calming group which she attended in Cllr Jones absence – see point 01.18.11.2 below.

Cllr Jones at this point announced his intention to step down as a Councillor due to personal circumstances which prevent his full participation. He suggested that Gill might join the PC (having been a Councillor at Sturton before moving to South Leverton) and continue to be an active member of the traffic calming group. Gill indicated that she would like to join the PC, even if only to keep Cllr Jones' seat warm in case his circumstances changed.

Cllr Jones said he would continue to help the PC in any way he could. **Action Cllr Jones to submit his resignation in writing to the Clerk who will then contact BDC re the Casual Vacancy notification required before co-opting another member to the council**

## **PLANNING MEETING**

**Apologies for Absence** – Cllr Muir and DCllr Critchley sent their apologies which were accepted

**Declarations of Interest – Planning Meeting.** - None declared.

**New applications** – – none

## **Applications awaiting decision** –

**Demolition of a Disused Agricultural Building and the Construction of One Detached Three Bed Bungalow with Garage and One Detached Four Bed 2 Storey Dwelling with Garage. New Farm Stud Retford Road South Leverton Retford Nottinghamshire DN22 0BY Ref. No: 17/01427/FUL | Received: Mon 23 Oct 2017 | Validated: Mon 30 Oct 2017 | Status: **Awaiting decision****

## **Decisions** –

Erection of a Garden Wall to the Front Boundary Allarne Retford Road South Leverton Retford Nottinghamshire DN22 0BY Ref. No: 17/01387/RSB | Received: Thu 10 Aug 2017 | Validated: Fri 18 Aug 2017 | Status: **Granted**

Erection of Double Car Barn and Formation of New Vehicular Entrance Sharow Retford Road South Leverton Retford Nottinghamshire DN22 0BY Ref. No: 17/01261/HSE | Received: Tue 19 Sep 2017 | Validated: Fri 22 Sep 2017 | Status: **Granted**

Single Storey Flat Roof Rear Extension, Applegarth High Street South Leverton Retford Nottinghamshire DN22 0BN Ref. No: 17/01304/HSE | Received: Tue 26 Sep 2017 | Validated: Tue 26 Sep 2017 | Status: **Granted**

## **South Leverton Neighbourhood Plan**

Cllr Wareham confirmed that BDC has approved the request for a SL Neighbourhood plan and Council awaits a response re the next stages i.e. a meeting of the Steering Group with Luke Brown to start the process of Neighbourhood Planning for the village. **Action Cllr Wareham to notify the PC when Luke provides a date**

## **PARISH COUNCIL MEETING**

**01.18.01 Apologies for Absence** – Cllr Loates and DCllr Critchley sent their apologies which were accepted by Council.

### **01.18.02 Declarations of Interest and Confidentiality**

None at this stage

### **01.18.03. Report from the Chair**

Cllr Wareham received an invitation from Western Power distribution to a seminar on February 8<sup>th</sup> on Lincoln Showground **Action any Councillor who would like to go to let Cllr Wareham know**

### **01.18.04. Police Report**

A letter to the PC has confirmed that Bill Bailey will be replaced within the next few months. A letter has also been sent to inform the PC that perpetrators of several burglaries in the area around Xmas have been caught

**Confirmation of the Police contact numbers are as follows: - Notts Police – Non-Urgent – 101. Notts Police Urgent – 999. Mobile numbers for other non-urgent matters: PCSO Lucy Campion – 07525 989445; PC Bill Bailey – 07910 336844. Lucy’s e-mail address is [lucy.campion@nottinghamshire.pnn.police.uk](mailto:lucy.campion@nottinghamshire.pnn.police.uk)**

### **01.18.05. District and County Councillor Reports.**

CCllr Ogle confirmed that having attended a Police liaison meeting there would be a replacement for Bill Bailey. Currently Jason is covering all areas north of Ollerton with the emphasis on Country and Wildlife policing. PCSO Dave Airey may also be covering South Leverton **Action Clerk to ask is this is the case**

CCllr Ogle also asked the PC to consider what type of policing they want in the future for example more PCSOs or more PCs for Tuxford area (PCs can make arrests whereas PCSOs cannot) **Action Clerk to put on agenda for February**

### **01.18.06 Minutes of Meeting held on 15<sup>th</sup> November 2017**

The minutes of the meeting were agreed and signed off as a true record of the proceedings.

### **01.18.07 Matters arising from the minutes not on the agenda.**

Add tendering of the grass cutting contract at point 01.18.15.4

#### **01.18.08.1 The Lengthsman Scheme**

No specific jobs for Jack this month

Jack has requested a standard schedule of work for each week / month. **Action Cllr Darlow to walk the village with Jack and establish this with him by end Feb**

#### **01.18.08.2 Purchase of brown bins for Jack to deposit green waste**

2 brown bins at £30 each to be arranged for Jack to use **Action Clerk**

### **01.18.09. Correspondence**

There were 5 items of correspondence to consider:

Clerk Magazine for circulation

CPRE Magazine for circulation

An e-mail from a resident about the Hunt on December 23<sup>rd</sup> which caused parking issues for residents **Action Clerk to respond to say that if it happens again (which is unlikely apparently) the PC will take action**

A letter from the Newbert family about the gates across the green lanes. **Action Clerk to reply to the letter as below at point 01.18.10.3**

An e-mail from Notts CC to ask if there are any roads with a 50MPH speed limit where the PC would be content with fewer grass verge cuts. **Action Clerk to respond to say there are no such roads within South Leverton**

### **01.18.10. Parish Paths/Rights of Way**

#### **01.18.10.1. Footpath along the Catchwater Drain**

Laura Summers has agreed to contact Network Rail about this matter – it is still in hand within the backlog of work **Action Clerk to follow up.**

#### **01.18.10.2. Overgrown footbridge on Millfield Lane.**

Laura Summers has confirmed that this is on her schedule of maintenance work for this year. In the meantime Cllr Loates has done some pruning and tidying and the PC thanked her for doing this **Action Clerk to follow up**

#### **01.18.10.3. Closure of the gates across the green lanes**

The gates across the green lanes in the village were closed for the winter by contractors on 14<sup>th</sup> November which is 2 weeks later than it should have been, allowing more damage to the lanes to occur. For next season the PC will be allowed to open and then lock the gates on the specified day themselves. Laura Summers will write to the PC to this effect.

Currently the pedestrian gates are open (with Laura Summers' permission) to allow horse riders access without having to dismount to open them. However this also allows quad bikes unimpeded access to the green lanes and it is they which cause the damage to the surface of the lanes – also dangerous to horses. The wishes of a majority of the residents is that the gates are closed to prevent this damage. In the meantime both Cllr Loates and Laura Summers are trying to get the large ruts in the lanes filled in, which will improve the surface and may also deter quad bike riders since the surface will no longer present a 'challenge'.

**Action Clerk to monitor the situation with Laura Summers and report to PC**

### **01.18.11. Highways/Pavements/Public Safety Issues**

#### **01.18.11.1 Street Lights & Pot Holes.**

There are 2 street lights out on Station Road **Action Clerk to report this when Cllr Jones gives her the numbers**

A pot hole on High Street near the junction with the main road to be reported. **Action Clerk**

#### **01.18.11.2. Trentside Speed Awareness group**

The Traffic Calming Group met with Jo Horton of Notts Highways on 9<sup>th</sup> January. She said there was little chance of Capital Funding however she would be able to fund some traffic calming measures (although not an interactive sign) largely using paint and tarmac on road surfaces and possible changes to speed limits to create buffer zones between villages. It was agreed that each village would prepare and agree proposals by the end of February – Brian Marchant from Sturton will compile them for another meeting with Jo in March. **Action Gill Taylor to pull together proposals for South Leverton for the PC to approve at the next PC meeting with the help of Cllr Jones and Cllr Loates**

A speed survey can also be requested for Church Street – near to the entrance to High Street where cars often speed up to leave the village **Action Clerk to request this from Highways**

#### **01.18.11.3. White lines in front of houses on Rampton Lane**

Redbank's parent company Voyage has agreed to pay for white lines to be painted across the drives of the 5 householders affected by staff and visitors who park in Rampton Lane. There has only been one response requesting white lines **Action Clerk to respond to this resident and to ask Highways if a long line can be painted across the entrance to Redbank House before a final request for the lines is submitted**

#### **01.18.11.4. Issues to report**

Dustmen are leaving bins in the road after emptying, rather than replacing them on verges or where they were left by residents. **Action Clerk to write to the relevant department asking for their consideration i.e. to ensure bins are off the road**

There are a lot of hedge clippings on the pavement on Church Street near the bus shelter. **Action Clerk to write to the householder concerned to request removal**

## 01.18.12. Finance

### 01.18.12.1. Monthly Bank Reconciliation.

The Clerk presented the bank reconciliations to the 27<sup>th</sup> November and 27<sup>th</sup> December 2017 - agreed by Council.

### 01.18.12.2. Payments.

The following payments for November and December were approved for payment. **Action Clerk**

S Stilliard	Salary & Exps	£509.95
NALC	Annual subscription	106.18
Jack Foster	Lengthsman for November	141.25
Jack Foster	Lengthsman for December	122.50
PJ Cawthorne	Litter picking to Jan 9 <sup>th</sup>	202.50
HMRC	Clerk tax Oct - Dec	178.00
Steve Rockcliffe	IT services Oct - Dec	66.99

### 01.18.12.3. PC Budget for 2018/9

A draft budget was circulated by the Clerk for consideration including an amount for village projects such as £500 for a WW1 Lunch for the village and £350 for a new bench. 2 options for the precept were considered - to reduce the precept by £1,000 on the basis that proposed budgeted projects in 2017/18 had ultimately been declined by the PC during the year i.e. interactive signs and the purchase of a mowing machine. Hence there was some +£2000 available for 2018/19, creating the opportunity to reduce the precept. The alternative option was to leave the precept at last year's level. The PC voted to leave the precept unchanged for 2018/9 at £10,000 which will represent a payment of £51.95 per band D resident per year i.e. less than £5 per month **Action Clerk to request the precept from BDC and add piece to web site about the precept**

## 01.18.13. Village Website

Cllr Darlow kindly volunteered to take responsibility for the web site and will try to add something monthly starting with new photos from 'Old South Leverton' Cllr Cawthorne will pass the disc of photos to Cllr Darlow to choose from **Action Cllrs Cawthorne and Darlow**

## 11.17.14. Redbank / CAS Midlands

No issues to report

Meetings between the PC and CAS Midlands have been reinstated and one was held before Xmas although no minutes have been issued to Cllrs Rickards and Muir as yet. The new manager said she would keep in touch with the Clerk **Action Cllr Rickards to chase her re this**

## 01.18.15 Village matters to report

### 01.18.15.1 The Churchyard

Colin Walker has written on behalf of the Church to say that they are grateful for the offer of the churchyard land by the PC and are awaiting legal advice from the Diocesan registrar re transfer of the deeds. PC still awaiting a decision.

### 01.18.15.2 Defibrillator check

The Defibrillator has been checked. Cllr Jones has a replacement defibrillator should it be needed and has kindly offered to continue to make the monthly checks – gratefully accepted by the PC

### 01.18.15.3 Upcoming events in the village

There will be a music event in the hall on May 11<sup>th</sup> – The Opera Dudes – they are very popular and as a result the Hall will need to attract 100+ people to buy tickets to cover the cost. The event will be advertised and supported by adjoining villages Wheatley and also Ordsall who are still offering Village Ventures events. All Councillors urged to reserve the date and bring friends and family

**Action All**

### 11.17.15.4 Gift of a bench from the Rotary Club

The village has been awarded £350 from the Percy Laws Memorial Fund for a new bench. A formal letter of thanks to be sent from the PC **Action Clerk**

A plaque will be required recognising the Rotary Club of Retford along with a 'handover' photograph for publicity purposes. **Action Cllr Muir to arrange this when installed.**  
**Action Cllr Loates to source the bench and report back to the Feb PC meeting**

Other matters to report

Holmes Groundcare to be asked to retender for grass cutting in February along with other potential providers. The Clerk circulated a starting point for a tender to give to potential providers for Councillors to add to and agree at the next PC meeting **Action All Councillors**

**01.18.16.** Dates of next meetings to be held at 7 pm in the Memorial Institute – avoiding Bike Nights are as follows:-

**Feb 14<sup>th</sup> / March 14<sup>th</sup> / April 11<sup>th</sup> / May 16<sup>th</sup> / June 19<sup>th</sup> / July 17<sup>th</sup> / Sept 18<sup>th</sup> / Oct 10<sup>th</sup> / Nov 14<sup>th</sup>**

The clerk has requested a change of date in September to allow her to take a holiday. Amended date to be agreed at the next PC meeting **Action Clerk**

Sara Stilliard – Clerk, tel. 881582

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