



South Leverton Parish Council

Meeting Minutes

Minutes of the **Meeting of South Leverton Parish Council** held on the 17th Jan 2023 at South Leverton Memorial Institute, the meeting commenced at 6:00pm.

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|---|-------------------------|-------------------------------------|
| Council Members & Officer Present: | Cllr Pete Beeston | Chairman |
| | Cllr Andy Hardie | Cllr Catherine Hoyle |
| | Cllr Dan Styring | Cllr Sam Chambers |
| | Ed Knox | Clerk/Responsible Financial Officer |
| | Ant Coultate | District Cllr |
| Also, Present | 0 Members of the Public | |

01/23 To Approve Apologies for Absence

After discussion, the council **resolved** to accept the apologies of Cllrs Buckland & Tomlinson.

02/23 To Record Declarations of Interest in any items to be discussed

None.

03/23 To Approve Minutes of the Previous Meeting

After discussion, Cllr Hoyle **Proposed**, Cllr Hardie **Seconded** that the minutes be approved and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

04/23 To Receive District & County Councillors Reports

Dist Cllr Coultate: provided an update to the Council which included:

- Bassetlaw Police Setting Meeting – none held at Retford Town Hall for over 9 months, it is expected the meeting will start again next week. Cllr Beeston agreed to be the parish council representative to attend the meetings once the date/agenda is known.
- EDF Cottam Community Forum – the purpose of the forum is for members of the community, together with representatives from parish councils in Bassetlaw and West Lindsey develop a plan by 2025 of what the local population would like to see how the site is developed. The next meeting is on 20th Feb at 6:30pm. Cllr Hoyle agreed to be the parish council representative to attend the meetings.

County Cllr Ogle: provided an update to the Council which included:

- An update on local policing. Cllr Ogle encouraged Cllrs to look at the Bassetlaw Police Page regards reduced coverage in the area by the Tuxford Community police person and suggested the Council may wish to write to Inspector Hayley Crawford the District Commander for East Bassetlaw and ask for extra police allocation to the district.

➤ Adjournment for 10 minute - Public Forum

None.

05/23 To Receive an update on the Matters Raised with the Highways Manager

In the 1st instance, Cllrs and members of the public should report all new highways matters (street lights, overgrown hedges/trees, pavement/road problems/drainage etc) on the on-line Notts County Council website or MyNotts App, themselves, then, should no action have been taken NCC, bring it to the Parish Council meeting for escalation. The following outstanding Notts County Council items have been chased by the Clerk in between meetings, and Cllr Ogle copied in to escalate issues where necessary:

| County Council Item | Issue/Detail | Potential Solution | Progress Made |
|--|---|--|---|
| Extension of the 30mph zone on Meeting House Lane – from 2018 Feasibility Study | The 30mph zone ends and leaves 4 properties in the National Speed Limit Zone. | Potentially extend the 30mph zone to include the 4 properties in the derestricted section at the point where Meeting House Lane narrows to a single car width. | 12.07.2022 - Highways Manager advised should the Local Transport Plans & Programme Team will look at this location along with a large number of similar requests from other parishes throughout Notts, should |

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|---|---|--|--|
| | | | they decide that this area warrants altering I will keep you updated. 24.09.2022 - Meeting House Lane and Cottam Road are still under review along with a number of similar requests in Notts. |
| Extension of the 30mph zone along Cottam Road as far as Holmleigh – from 2018 Feasibility Study | The 30mph zone ends and leaves Holmleigh in the National Speed Limit Zone. | Potentially extend the 30mph zone to include Holmleigh. | 12.07.2022 the Highways Manager advised - "Accident Data does not support/warrant the change of the 30mph zone therefore the request to Notts CC has been rejected. However, the County Council Local Transport Plans & Programme team will look at this location along with a large number of similar requests from other parishes throughout Notts. Should they decide that this area warrants altering I will keep you updated 24.09.2022 - Meeting House Lane and Cottam Road are still under review along with a number of similar requests in Notts. |
| Treswell Road High Friction Red Surfacing and the 30mph painted roundel to be refreshed - Ref CSC410145596 | The red high friction surfacing and the 30mph roundel have worn away | Refurbish the red high friction and 30mph roundel. | 12.07.2022 the Highways Manager advised: "The high friction surfacing has not been carried out. Unfortunately, the funding for this type of work is now not available and no more replacements of this type of surfacing will be carried out in Nottinghamshire unless a carriageway resurfacing scheme is undertaken. However, as this has been promised previously, we will pay for this to be carried out this time. Please be aware that this is an exceptional instance and isn't something we can repeat elsewhere. 16.09.2022 - The HFS renewal work is due to be carried out w/c 16 January 2023.18/01/2023 the works have not been carried out, Clerk to contact Highways Manager for explanation. |
| Village Gateways – Pairs of Glasdon Gateways to be installed at Retford Rd, Station Rd and Treswell Rd | Gateways to be installed to encourage drivers to driver slower and to aesthetically improve village entrances | Obtain permission from Notts CC Highways Manager for location of the gateways, obtain 50% grant funding and arrange installation. | Grant Funding and permissions obtained – 22.11.2022 - Gateway signs now delivered to Ashworth Diggers, ready for installation. Cllr Beeston to liaise with Ashworth's to arrange installation.17/1/2023 Gateway's are being installed tomorrow. |
| Speedwatch Training | Speeding in the parish | Obtain a Parish Council speed gun and Parish Cllrs together with members of the public, to be trained by the Police in operating speedwatch. | 22.11.2022 - Cllr Tomlinson advised several people registered with local Police for the training programme, however, PC Mitchell has been off ill sometime and unable to move the Speedwatch training forward. PC John Dale has now advised that the Police have now changed their polices and no longer loan a Police speed-gun and that local communities or Council's to use. Any local groups wishing to undertake Speedwatch and the associated training must now purchase their own speed-gun for approximately £500. Council resolved that the Clerk will look into and apply for any |

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| | | | <p>grants that there may be, failing this, the Council will look to fund the purchase of a speed-gun in 2023.</p> <p>17.01.2023 – The Police Contracts and Commissioning Manager advised that there are no funding opportunities open at present. Potentially a new community chest grant scheme might go live before Jun 2023.</p> <p>18/01/2023 Council agreed to wait and see if grant funding goes live and attempt obtaining a grant before purchasing equipment.</p> |
|--|--|--|--|

New Items to escalate:

None.

Since the last meeting the vehicle speed data has been provided by the Highways Manager who advised “we work to the 85th percentile when it comes to speed of vehicles, in accordance with DfT, so refer to that column.” The speed data for all flows on Treswell Road, South Leverton (south of High Street) was as follows:

| | Total | Mean | % Over limit (30mph) by: | | | | Percentile bins |
|----------|-------|-------|--------------------------|-------|-------|-------|-----------------|
| | Flow | Speed | 0mph | 10mph | 15mph | 20mph | 85th |
| 00:00:00 | 18 | 35.3 | 76.8 | 22 | 15.8 | 0 | |
| 01:00:00 | 15 | 35.6 | 72.6 | 26 | 13 | 6.3 | |
| 02:00:00 | 11 | 31.4 | 53.3 | 8.7 | 0 | 0 | |
| 03:00:00 | 30 | 38 | 88.8 | 33.5 | 13.6 | 9.8 | 44.4 |
| 04:00:00 | 39 | 36.1 | 80.7 | 38.2 | 12.5 | 0 | 44.4 |
| 05:00:00 | 158 | 35.2 | 81.6 | 28.2 | 7.4 | 0.6 | 43.1 |
| 06:00:00 | 552 | 34.5 | 79.1 | 15.2 | 5.3 | 1.4 | 40.1 |
| 07:00:00 | 1584 | 31.7 | 63 | 7 | 1.8 | 0.6 | 37.8 |
| 08:00:00 | 1674 | 30.3 | 54.4 | 5 | 0.9 | 0.3 | 36.6 |
| 09:00:00 | 1038 | 30.4 | 52.1 | 5 | 1.3 | 0.5 | 36 |
| 10:00:00 | 861 | 30.1 | 48.1 | 4.3 | 1.6 | 0.5 | 36 |
| 11:00:00 | 870 | 30.3 | 52.2 | 5.2 | 0.9 | 0.1 | 36.7 |
| 12:00:00 | 873 | 30.4 | 51.3 | 4.1 | 0.6 | 0.1 | 36.1 |
| 13:00:00 | 864 | 31 | 55.9 | 4.8 | 1.7 | 0.7 | 36.9 |
| 14:00:00 | 982 | 30.7 | 53.5 | 4.9 | 0.6 | 0.2 | 36.7 |
| 15:00:00 | 1387 | 30.3 | 50.8 | 4 | 1.1 | 0.5 | 36.1 |
| 16:00:00 | 1791 | 29.5 | 47.1 | 3 | 0.8 | 0.5 | 34.7 |
| 17:00:00 | 1275 | 30.3 | 49.7 | 4.8 | 1.3 | 0.3 | 36 |
| 18:00:00 | 768 | 31.2 | 57.2 | 6.7 | 1.9 | 0.4 | 37.5 |
| 19:00:00 | 472 | 32.2 | 63.3 | 11.3 | 2.5 | 0.6 | 38.9 |
| 20:00:00 | 400 | 33.3 | 69.4 | 13.5 | 4.1 | 1.2 | 39.6 |
| 21:00:00 | 332 | 33.3 | 69.7 | 13 | 4.9 | 0.9 | 39.4 |
| 22:00:00 | 113 | 34.1 | 68.9 | 21.3 | 5.1 | 0.9 | 41.9 |
| 23:00:00 | 74 | 33.5 | 70.6 | 15.7 | 5.2 | 1.3 | 40.3 |

After discussion, the Council agreed to ask the Highways Manager to ask if the parish would qualify under nationally agreed requirements for any further street furniture intervention by the County Council, to alter or install anything else as a deterrent? Also, to contact the local police to ask their advice on what the Police can do to help the situation. Cllr Beeston agreed to talk with PC Mitchell to arrange a site meeting at South Leverton to discuss any solutions the Police may have.

06/23 Finance:

Monthly Income & Expenditure

After discussion of the financial information circulated by email before the meeting, Cllr Beeston **Proposed**, Cllr Tomlinson **Seconded** and the council the council **resolved** to accept them as a true and accurate record. Direct Debits, and Standing Orders for staff salaries including PAYE, all **approved** unanimously.

1. To Approve Payments:

The Council **approved** the following: -

| <u>Payee</u> | <u>Item</u> | <u>Amount</u> |
|----------------------------|---|-------------------------|
| QGS Ltd | De-icing Road Salt 10x25kg Bags for Grit Bins | £144.00 |
| Fillingham Christmas Trees | Christmas Trees for Millennium Corner & Village Hall | £336.00 |
| Holmes Groundcare | Burial Ground & Millennium Corner Grass Cut Sep | £123.29 |
| Holmes Groundcare | Burial Ground & Millennium Corner Grass Cut Nov | £123.29 |
| Wilco | Stationery | £39.00 |
| 2Commune Ltd | Website hosting, support & annual license to 12/03/2024 | £480.00 |
| Total Payments | | <u>£1,245.58</u> |

| <u>From</u> | <u>Item</u> | <u>Amount</u> |
|-----------------------|-------------|------------------|
| None | | £0 |
| Total Receipts | | <u>£0</u> |

Bank Balances

| | |
|-----------------------------|--------------------------|
| The Current Account Balance | <u>£7,941.17#</u> |
| The Deposit Account Balance | <u>£5,712.04</u> |

£2,268.75 Ringfenced for Village Gateway's Project

2. To Approve 2023/24 Budget & Set a Precept

The Council discussed the draft budget and in making the decision tonight, the Council members have studied the national average Band D precept amounts for Parish Councils, guidance from NALC, the individual Bassetlaw local parish council amounts. The Council saw how inflation has eroded the spending power of the precept, typically year on year by 1, 2 or 3%, however 2022 has seen an 11% erosion by inflation.

In the past 20 years Bassetlaw have reduced the Concurrent Grant to just £14. Explaining the reduction of the Concurrent Grant, Bassetlaw District Council advised each Parish Council that: "we continue to reduce the concurrent grant; therefore, you need to factor in these reductions, you will see that Harworth & Bircotes Parish Council decided some years ago to substantially increase their precept and invest in their infrastructure for their local people."

NALC (National Association of Local Councils) and the SLCC (Society of Local Council Clerks) advise that Parish Councils should not set any arbitrary, random figure for their precepts, the law requires parish councils to set a precept that is a 'balancing figure' known in legislation as the 'council tax requirement'. The precept should be set to be the amount of money required to 'balance' the accounts after deducting all 'other expected regular annual income' in our case this is:

| Other Income | Income Amount | Precept Saving per home @ Band D | Precept Saving per home @ Band A |
|---------------------------------------|---------------|----------------------------------|----------------------------------|
| Bassetlaw Concurrent Grant | £14 | £0.07 | £0.05 |
| Bassetlaw Street Cleaning Grant | £404 | £2.05 | £1.37 |
| Bassetlaw Cemetery Grant | £214 | £1.09 | £0.72 |
| Notts County Council Lengthsman Grant | £1,150 | £5.84 | £3.89 |
| BT Wayleave | £12 | £0.04 | £0.06 |
| Total | £1,794 | £9.09 | £6.09 |

Before 2021 the Council didn't previously receive the Bassetlaw Cemetery Grant and in 2022 was successful in obtaining an increased Notts County Council Lengthsman Grant, our Clerk was successful in obtaining the Cemetery Grant and the increased Lengthsman grant for the Council this year, therefore increasing the overall saving a Band D home receives of £2.05 a year and a Band A £1.37 to £9.09 at band D and £6.09 at band A.

A large proportion of parishes across Bassetlaw have a precept of over £10,000 with many in the £10 to £25k range.

With inflation for the previous 12 months was almost 11%. In addition to the usual running costs, after taking into consideration the self-generated income, a precept rise is required to cover the balance of regular recurring expenditure at inflation.

After a through discussion of the budget, Cllr Beeston **Proposed**, Cllr Hoyle **Seconded** and Cllr Beeston called for a vote, all members in favour, **resolved to 1)** approve the budget as discussed **2)** to set precept of £17,760 = to Band D at £90.15 per year (£7.51 per month). **Action**, the RFO to submit the completed Precept paperwork to Bassetlaw District Council.

Last year the Band D amount was £81.79 per year (£6.82 per month) meaning the overall rise just under inflation at Band D per month of just 69p.

It is also worth noting that 79 homes in bands A to C, will pay less than the Band D figure. Homes with only 1 adult occupant, are entitled to receive a further 25% reduction on the above figures, with additional reductions for residents in receipt of certain benefits. Details are found by contacting Bassetlaw Council regards Council Tax reduction.

In comparison with other parishes in Bassetlaw, this is still a modest precept less than parishes with a similar population locally, for example, at Band D, last year in 2021/22 the following parish council's which have a similar electorate of between 200 and 300 had the following Band D precepts, Torworth £163.77, West Stockwith £133.10, Laneham £107.19, Norton Cuckney £92.29.

07/23 To Progress Work at the Burial Ground

Another bonfire pile has built up, after discussion, Cllr Hardie **Proposed**, Cllr Beeston **Seconded** and the Council **resolved** that Cllr Hardie would burn this this week, rake and then dig over the soil and the area be grass seeded. Cllr Hardie also advised he would be planting the last of the yew tree bushes shortly. This agenda item will close once the bonfire pile has been confirmed as grass seeded.

08/23 To Progress the Possibility of a Parish Council Playground

Cllr Tomlinson was away on holiday today, item carried over to next meeting to ascertain if the owner of the former Cricket Pitch is willing to provide a section of land for the playground.

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 7:20pm.