

South Leverton Parish Council

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**Draft minutes of the Parish Council meeting held on
Wednesday 15th January 2020 at 7.00 pm in the Memorial Institute**

Present: Cllrs G Wareham – Chair; R Loates; J Cawthorne; G Taylor; G Muir; C Hoyle; Cllr Buckland and Clerk - Sara Stilliard

South Leverton Residents: none

Guests: DCllr Coultate and PC Natham Thomas

PUBLIC FORUM – none present

PLANNING MEETING

Apologies for Absence –

Declarations of Interest – Planning Meeting. - none declared.

New Applications –

Proposed 15m High Monopole with 3 Ground Based Apparatus to Include 1 Power Pillar and 2 Cabinets Telecommunications Mast Mill Lane South Leverton Nottinghamshire Ref. No: 19/01658/ABT | Received: Tue 24 Dec 2019 | Validated: Tue 31 Dec 2019 | Status: **Awaiting decision**

The PC had no comments to make **Action Clerk to let planning know**

Replacement of Cesspit/Septic Tank with Sewage Treatment Plant Discharging Treated Water to Existing Watercourse Westholme Retford Road South Leverton Retford Nottinghamshire DN22 0BB Ref. No: 19/01623/HSE | Received: Tue 17 Dec 2019 | Validated: Fri 20 Dec 2019 | Status: **Awaiting decision**

The PC supported this application **Action Clerk to let planning know**

Applications awaiting decision – None

Decisions –

Variation of Condition 2 and 4 on P/A 17/01239/RSB to Allow Reduced No. in Units from 96 to 90, Replacement of 32 No Caravan Pitches with 32 Pods, Replace 16 Pods with 8 Twin Pods, Revised Unit Type for Approved 2 and 3 Bed Units and Amendments to Reception Block to Exclude Managers Accommodation, Toilet and Shower Block and Replace with Separate Managers Accommodation Land At Elmwood Lodge Sundown Adventureland Rampton Road Treswell Retford Nottinghamshire DN22 0ED Ref. No: 19/01014/VOC | Received: Wed 31 Jul 2019 | Validated: Fri 02 Aug 2019 | Status: **Granted**

Variation of Condition 2 (To Add an Additional Two Pitches) on P/A 43/12/00009 - Change Of Use Of Land For Stationing Of Caravans For Residential Occupation With Ancillary Works (Additional Hard Standing, Utility Blocks, Decking, Fencing, Package Treatment Plant, Electricity Box) Treswell Park Outgang Road Treswell Retford Ref. No: 19/01245/VOC | Received: Tue 24 Sep 2019 | Validated: Fri 27 Sep 2019 | Status: **Granted**

Other planning issues

South Leverton Neighbourhood Plan

NP Steering Group Monthly Report

Following the public meeting on 30th October the chair of the SG had planned to summarise the hundreds of sheets to enable members to reach an agreed consensus for a short list of land sites suitable for housing development at a group meeting in December. In addition it was also intended to agree the appointment of an expert consultant at the meeting. A minority of members insisted that all the documents were made available to all members to review the residents comments. The group management agreed, and arranged to put the documents on display as of the 2nd December for all members to attend and view at their leisure. The management considered this to be the most pragmatic way of making the information available. Seven members viewed the documents expressing their satisfaction with the presentation. Three members chose not to attend, demanding the documents be scanned and circulated electronically. The documents remained on display for the weeks up to the Christmas holiday. Those members who had attended argued that all members be treated equally and therefore the documents should not be circulated electronically to those who had not attended. Eventually the documents were collected by the 2nd week in January for viewing by the minority three members. It was suggested that at the time of the PC meeting all members should now have had the opportunity to view the documents.

Unfortunately as a consequence of the prolonged issue the planned meeting in December had not taken place, and so no progress had been achieved. It was now hoped to hold the meeting in February to ensure all members had sufficient time to view the residents comments. Subsequently one of the three members had emailed the Clerk threatening FOI action. The Clerk confirmed that the PC does not hold SG documents and is not subject to FOI in this regard. With regard to the SG being a public body the Clerk was requested to refer the issue to the ICO and then respond to that member relaying the considerations of the ICO. **Action: Clerk.**

The PC chair commented that the original terms of reference for the steering group needed to be updated to include a number of additional terms. As the secretary of the SG he proposed to prepare upgraded terms of reference which hopefully would be circulated for acceptance by members of the steering group before their next meeting following approval from PC members.

Action: Cllr Wareham

PARISH COUNCIL MEETING

01.20.01 Apologies for Absence – none

01.20.02 Declarations of Interest and Confidentiality - none at this stage

01.20.03. Report from the Chair

The addition of 'Replacement Litter Picker' for the village will be raised at point 8 on the agenda

01.20.04 Actions arising from the minutes not on the agenda.

The Chair and Clerk confirmed that the agenda had been reviewed but would remain as is for now. The Clerk had put up posters re the vacancy for a litter picker for the village and there were 2 written applications

Cllrs Muir and Loates are still to have a meeting with The Beeches

Cllr Muir had spoken with the homeowner about the encroachment of the pavement at the frontage of Diamond House but no action has been taken **Action Cllr Muir to have another word**

The Chair and Cllr Muir have talked to the garage in South leverton about sand bags for cottages which may suffer from flooding and sand bags are available

The Defib check handover between Cllrs Wareham and Buckland has been done and Cllr Buckland is trying to source a spare battery

The meeting dates for the year have been confirmed with the Village Hall

Action Clerk to write to thank David Loates for removing the Xmas tree trimmings and the trees when the decorations were taken down

01.20.05. District and County Councillor Reports.

DCllr Coultate told Council that he now has a Facebook page where residents can see what issues he is tackling

He is aware of the proposal to increase parking at the NL Doctor's surgery which may involve some contribution from PCs but he will find out how many patients are from SL first

There is a petition (been circulated to Councillors by the Clerk) regarding traffic calming measures at the NL crossroads and DCllr Coultate urged everyone to sign it – 1,000 signatures are needed to instigate a proper study of the issues.

BDC's latest Local Plan draft was launched and the main difference from previous drafts was the proposal to create a new Regeneration Area at the Cottam Power Station site with 450 houses possible by 2027 rising to 1,600 onwards from there. This will obviously involve new infrastructure. The Gamston airport and Bevercoates pit sites are no longer being considered for housing.

DCllr Coultate urged all Councillors to look at the plan positively and respond to it by the end of February, recognising that Rampton school has empty places and a new Doctor's surgery is badly needed – which new houses on this scale could facilitate. The issues with the site are likely to be:-

The right infrastructure

Roads / traffic issues

School places and transport to secondary schools in the area

Public consultations for residents will be held in various village halls during the consultation period

01.20.06 Police Report

PC Nathan Thomas introduced himself to the Councillors.

He said that the area has a very low crime rate however he urged residents to report any crime to the Police so that everything is recorded – resources are allocated where crimes are committed

Confirmation of the Police contact numbers are as follows: - Notts Police – Non-Urgent – 101. Notts Police Urgent – 999. Mobile numbers for other non-urgent matters: PC Nathan Thomas – 07525 226604

Most reported crime for the immediate area comes from Rampton Hospital which does not impact on surrounding villages and they have a dedicated police officer working with them.

PC Thomas also told Council that he has been parking more frequently in various villages, using the time to complete admin but being a visible presence whilst he does this – which may act as a crime deterrent.

The incidence of off road bikes using the green lanes in several villages, including South Leverton, was raised. PC Thomas said the police were aware of this nuisance and they are trying their best to catch the offenders

Cllr Hoyle asked PC Thomas for a profile of himself and photo for the upcoming village newsletter

Action PC Thomas

01.20.07 Minutes of Meeting held on 13th November 2019

The minutes of the meeting were agreed and signed off as a true record of the proceedings.

01.20.08 The Lengthsman Scheme

Jack continues to do a good job. He has put up a bollard to warn people about the large hole on Retford Road where a drain has caused a problem

Council voted to give the Litter Picking job to Sam Foster (Jack Foster's brother) on the basis that he would offer continuity and has experience of litter picking for Rampton, where he is lengthsman.

Council asked the Clerk to thank the other applicant for their interest in the position and arrange a meeting between Sam and P Cawthorne as the outgoing incumbent **Action Clerk**

01.20.09. Correspondence

There were 4 items of correspondence:-

NALC offered more Lamp Post Poppies for VE Day – no further action required

A NALC e-mail about an consultation on Unauthorised Encampments – **Action Cllr Wareham to look at it and respond if appropriate**

CPRE Newsletters

Cllr Muir and Rickards were invited to a Buckingham Palace Garden Party in the summer in recognition of their long PC service. Cllr Muir has had to decline however since he has already been to one and a second attendance is not allowed

01.20.10. Parish Paths/Rights of Way

01.20.10.1. Footpath along the Catchwater Drain

Laura Summers has contacted Network Rail about this matter and is waiting for a meeting with them re safety considerations of working on the rail line so action may be forthcoming in the next months.

01.20.10.2. Old footpaths / footpaths on development sites

Gates have now been erected as promised

01.20.10.3. Issues to report

The PC may be able to make improvements to Brickings Lane as discussed in the budget section of the meeting below. Quotes are required after which funding can be sought

01.20.11. Highways/Pavements/Public Safety Issues

01.20.11.1 Street Lights & Pot Holes.

There are bad pot holes on Rampton Lane / Retford Road and Meeting House Lane **Action Clerk to photograph and report**

01.20.11.2 Traffic Calming

Street lights which could be used for interactive speed signs have been sent to Jo Horton for assessment

01.20.11.3 Flood Risk Policy

Action Clerk to send the current Emergency Plan to Cllrs Wareham and Muir to amend / add specifics to the flood policy relating to South Leverton **Action Cllrs Wareham and Muir**

01.20.11.3 Issues to report

None this month

01.20.12. Finance

01.20.12.1 Monthly Bank Reconciliation.

The Clerk presented the bank reconciliations to the 28th November 2019 and 28th December 2019 - agreed by Council.

The following payments for November and December were approved for payment. **Action Clerk**

S Stilliard – salary and expenses for Nov and Dec	£ 610.14
Steve Rockcliffe – IT services April-June / Oct - Dec	£ 150.00
HMRC – Clerk’s tax Oct – Dec 2019	£ 118.20
P J Cawthorne – litter picking to end December	£ 76.50
Gordon Muir – Xmas tree lights	£ 50.00
Jack Foster – Lengthsman services for November	£ 243.75
Jack Foster – Lengthsman services for December	£ 65.25

01.20.12.2 Budgets / spend on Village Projects

The suggested figures for the PC budget for 2020/21 had been circulated by the Clerk prior to the meeting. The basic amounts were agreed with the addition of a sum of £800 for the printing of a quarterly village newsletter **Action Clerk to reissue the budget with amends**

Potential village projects were agreed to include the following for the upcoming year:-

- Traffic Calming / interactive speed signs - £2,500
- A village event to try to engage with residents and take ideas on what the PC could do for the village - £500
- Footpath repair – this will be very expensive but if funding can be found the PC may be required to contribute some matched funding of up to £2,000
- Maybe an amount needed for the NLGP surgery car park

01.20.12.3 Precept for 2020 /21

Council voted to leave the Precept at its current rate because there will be enough left in reserves and from the new budget to fund planned village projects so there will be no increase for residents

Action Clerk to request Precept from BDC

01.20.13. Village Website / Facebook page

Cllr Taylor has asked Steve Rockcliffe to make the captions under the black and white photos on the web site visible

01.20.14. Redbank / The Beeches

Action Cllrs Loates and Muir to arrange a visit to the Beeches and mention the parking on pavements at this visit

Action Clerk to write to Redbank re the parking which is encroaching on Rampton Lane again

01.20.15 Village matters to report

01.20.15.1 The Churchyard

The file of ownership / Deeds have been passed to Mark Cantrill and the PC awaits further action from the Church re the transfer of the piece of land.

01.20.15.2 Upcoming events in the village

Nothing to report

01.20.15.3 Village Newsletter

Cllr Hoyle now has Publisher software which will enable her to produce a newsletter which will only then need printing. The first issue will cover what is on at the Plough and the Village Hall; the work of the PC; profiles of PC Thomas and DCllr Coultate. CCllr Ogle and MP Robert Jenrick

Action Cllr Hoyle

01.20.15.4 Defibrillator check

Done

01.20.16 Meeting dates for 2020

Dates for meetings for 2020 to be held at 7 pm in the Memorial Institute (apart from the May meeting) – all dates are a Wednesday

February 12th, March 11th, April 15th, May 20th - this will include the AGM and APM and will start at 6.30 pm, June 17th, July 15th, September 16th, October 21st. November 11th

Sara Stilliard – Clerk, tel. 881582

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